

Department/Project:
Resilience and Community Services/Housing Stabilization Program

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1 _____	\$ _____
District 2 _____	\$ _____
District 3 _____	\$ _____
District 4 _____	\$ _____
District 5 _____	\$ _____
District 6 _____	\$ _____
District 7 _____	\$ _____
District 8 _____	\$ _____
District 9 _____	\$ _____
District 10 _____	\$ _____
District 11 _____	\$ _____
District 12 _____	\$ _____
District 13 _____	\$ _____
District 14 _____	\$ _____
District 15 _____	\$ _____
District 16 _____	\$ _____
District 17 _____	\$ _____
District 18 _____	\$ _____
District 19 _____	\$ _____
District 20 _____	\$ _____
District 21 _____	\$ _____
District 22 _____	\$ _____
District 23 _____	\$ _____
District 24 _____	\$ _____
District 25 _____	\$ _____
District 26 _____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Resilience and Community Services

Program/Project Name: Housing Stabilization Program

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	--- Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	--- NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	--- NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	--- NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	--- NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	--- NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	--- Yes
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	--- NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	--- Yes

Submitted by:

Brianna Wright

Date: 05/25/23

From: [Miller, Cassandra](#)
To: [Wright, Brianna](#); [Laird, Tameka](#)
Cc: [Arthur, Jecorey](#); [Falom, Patrice](#)
Subject: RE: Rental Assistance District 4
Date: Thursday, May 25, 2023 2:32:39 PM
Attachments: [image001.png](#)

Yes we will.

Once you get approval that the appropriation has been completed will you please forward so we can get this set up in our system. Typically, you will receive notification prior to the department getting the information.

Appreciate you much!

Cassandra

From: Wright, Brianna <Brianna.Wright@louisvilleky.gov>
Sent: Thursday, May 25, 2023 2:25 PM
To: Laird, Tameka <Tameka.Laird@louisvilleky.gov>
Cc: Arthur, Jecorey <Jecorey.Arthur@louisvilleky.gov>; Miller, Cassandra <Cassandra.Miller@louisvilleky.gov>
Subject: RE: Rental Assistance District 4

Councilman Arthur would like to fund this with \$30,000 from the District 4 NDF. This would specifically be for single parents (any gender) that are also District 4 residents.

Will the Office of Resilience and Community Services accept the funds?

Brianna

From: Laird, Tameka <Tameka.Laird@louisvilleky.gov>
Sent: Thursday, May 25, 2023 12:01 PM
To: Wright, Brianna <Brianna.Wright@louisvilleky.gov>
Cc: Arthur, Jecorey <Jecorey.Arthur@louisvilleky.gov>; Miller, Cassandra <Cassandra.Miller@louisvilleky.gov>
Subject: RE: Rental Assistance District 4



Louisville Metro Housing Stabilization Program

Case management and rental assistance for eligible households.

***Case management focuses on employment, education, housing, wellness and income management goals.**

Eligibility Includes:

- Be an income-eligible renter legally residing in Jefferson County;
- Have a legally binding lease that covers the assistance period; and
- Must include at least one household member who has a documented work history of at least 250 hours within the past 6 months;
- Household must not exceed 200% of the federal poverty guidelines (see chart below);
- Be willing to participate in case management, and meet other eligibility criteria.

Required Documentation Includes:

- Picture ID for ALL adult members (18 yrs. and older) in the household;
- Proof of social security for all household members, or ITIN numbers, or proof of age for children under 2 years old;
- Proof of income at or below 200% federal poverty guidelines;
- Copy of the most recent lease or rental agreement;
- Past-due rent notice if applicable or verification is immediately due;
- Proof of documented work history of at least 250 hours within the past 6 months;
- W-9 for landlords not already in our rent assistance system.

Persons in Household	200% of Federal Poverty Guidelines (2023)
1	\$29,160 yearly/ \$2,430 monthly or less
2	\$39,440 yearly/ \$3,287 monthly or less
3	\$49,720 yearly/ \$4,143 monthly or less
4	\$60,000 yearly/ \$5,000 monthly or less
5	\$70,280 yearly/ \$5,857 monthly or less
6	\$80,560 yearly/ \$6,713 monthly or less
7	\$90,840 yearly/ \$7,570 monthly or less
8	\$101,120 yearly/ \$8,427 monthly or less

How to Apply!

Call 502-308-3344
or visit housingstability.itfrontdesk.com
to schedule an appointment

Appointments will be conducted in-person.

A staff member will call 2-4 days within your scheduled appointment for a prescreening interview.

Funds are paid directly to the landlord. Applicants served on a first-come, first-served basis. Eligibility for all programs is subject to program calendars, fund availability, appointment availability, verifiable household income and family size. This project is funded, in part, under a contract with the Cabinet for Health and Family Services with funds from the Community Services Block Grant Act of the U.S. Department of Health and Human Services.

From: Wright, Brianna <Brianna.Wright@louisvilleky.gov>

Sent: Thursday, May 25, 2023 9:00 AM

To: Laird, Tameka <Tameka.Laird@louisvilleky.gov>

Subject: RE: Rental Assistance District 4

Great! Thank you so much.

Brianna

From: Laird, Tameka <Tameka.Laird@louisvilleky.gov>
Sent: Thursday, May 25, 2023 8:48 AM
To: Wright, Brianna <Brianna.Wright@louisvilleky.gov>
Subject: Re: Rental Assistance District 4

Yes, I have time. I am available at 11:30 am.

Sent via the Samsung Galaxy S20 FE 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Wright, Brianna <Brianna.Wright@louisvilleky.gov>
Sent: Thursday, May 25, 2023 8:20:09 AM
To: Laird, Tameka <Tameka.Laird@louisvilleky.gov>
Subject: Rental Assistance District 4

Hi Ms. Tameka,

Do you have time to speak today about rental assistance funding? CM Arthur would like to fund rental assistance for District 4 residents. I do not imagine a conversation needing to be more than 10 minutes.

Brianna



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- Have a legally binding lease that covers the assistance period; and
- Must include at least one household member who has a documented work history of at least 250 hours within the past 6 months;
- Household must not exceed 200% of the federal poverty guidelines (see chart below).
- Be willing to participate in case management, and meet other eligibility criteria.

Required Documentation Includes:

- Picture ID for ALL adult members (18 yrs. and older) in the household
- Proof of social security for all household members, or ITIN numbers, or proof of age for under 2 years old.
- Proof of income at or below 200% federal poverty guidelines;
- Copy of the most recent lease or rental agreement;
- Past-due rent notice if applicable or verification is immediately due;
- Proof of documented work history of at least 250 hours within the past 6 months
- W-9 for landlords not already in our rent assistance system.

Persons in Household	200% of Federal Poverty Guidelines
1	\$27,180 yearly/ \$2,265 monthly or less
2	\$36,620 yearly/ \$3,052 monthly or less
3	\$46,060 yearly/ \$3,838 monthly or less
4	\$55,500 yearly/ \$4,625 monthly or less
5	\$64,940 yearly/ \$5,412 monthly or less
6	\$74,380 yearly/ \$6,198 monthly or less
7	\$83,820 yearly/ \$6,985 monthly or less
8	\$93,260 yearly/ \$7,772 monthly or less

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