



Office of Management and Budget Division of Purchasing
Non-Competitive Contract Request Form

Department	PARC	Department Contact	Kieu My Le
Contact Email	KieuMy.Le@louisvilleky.gov	Contact Phone	(502) 574-1689

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (Goods/Services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	07/01/2023	06/30/2024		

VENDOR INFORMATION

Vendor Legal Name	HUB PARKING TECHNOLOGY USA, INC.					
DBA						
Point of Contact	MARIA DUDLEY			Email	MARIA.DUDLEY@HUBPARKING.COM	
Street	761 COMMONWEALTH DRIVE					
Suite/Floor/Apt	SUITE 204			Phone	(800) 468-2794 EXT 1083	
City	WARRENDALE			State	PA	Zip Code 15086
Federal Tax ID#				SSN# (If sole proprietor)		
Louisville Revenue Commission Account #						
Human Relations Commission Certified Vendors			Certified Minority Owned Business	Certified Woman Owned Business	Disabled Owned Business	
Select if applicable						

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$227,378.00		(Including reimbursement expenses, if applicable)			
Spend Category:						
Fund:	9502	Cost Center:	954 PARC OPERATIONS			
Program:			Project:			
Grant:			Other Worktags:			
Payment Rate		per hour		per day		Other - describe below
	\$18,948	per month		per service	AS NEEDED	
Payment Frequency	✓	Monthly	✓	Upon Completion / Delivery		
		Quarterly		Other		



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

New: Be specific about the work to be performed / product to be purchased including but not limited to scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Amendments: Describe the circumstances under which a time extension or scope change is needed.

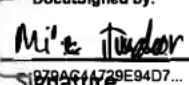
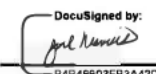
MAINTENANCE RENEWAL CONTRACT FOR PARKING CONTROL EQUIPMENT AND CAPITAL ADDITIONS FOR FY24.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

THIS VENDOR PROVIDES A SPECIALIZED PRODUCT AND SERVICE WHICH IS LIMITED IN AVAILABILITY SINCE IT IS THE ONLY LICENSED AND AUTHORIZED PROVIDER AND SERVICER OF PARC FACILITIES' REVENUE EQUIPMENT IN THE EASTERN US. THUS, THE VENDOR IS THE ONLY SUPPLIER WITHIN THE GEOGRAPHIC AREA WHICH CAN MEET THE NEEDS OF PARC.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director	DocuSigned by:  Signature Mike Tudor Printed Name	Date 4/25/2023
Purchasing Director	DocuSigned by:  Signature Joel Neaveill	Date 5/2/2023

HUB is the sole owner, manufacturer, and technical assistant for Zeag Parking Equipment. We have Zeag Parking Equipment at all of our garages to process transient tickets for parking. Zeag Parking Equipment processes credit card payments securely, cash payments and validations. HUB has a service tech that services their equipment. Our contract covers that worker, preventative maintenance, operating costs, and their help desk support.