



0-102-25

Louisville Metro Council City Agency Request

x Neighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

Paving Fund (PAV)

Primary Sponsor: Councilwoman Tammy Hawkins

Amount: \$4,250.00

Date: 04/09/2025

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

Transfer of funds to Louisville Metro Police Department (LMPD) 2nd Division for various expenses that include: materials given out at numerous community events such as Meet the Beat Officer, Hosted Stop the Violence event, Easter, Halloween and National Night out. Funding will also be used towards Crime Prevention Tools, Neighborhood meetings and community outreach. As well as supplemental food or other material needs for "in-need" families within the 2nd Division.

City Agency: Louisville Metro Police Department (LMPD)

Contact Person: Major Russ Miller

Agency Phone: 502-773-6112

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

1

District #

Tammy Hawkins

Council Member Signature

\$2,500.00

Amount

4/9/2025

Date

Approved by:

Appropriations Committee Chairman

Date

Clerk's Office & OMB Use Only:

Request Amount:

Amended Amount:

Reference #:

0-102-25

To OMB:

Budget Revision #:

Account #:

To Project Manager:

Completion Date:

Actual Cost:

Funds Returned:

xy

Revised May 2016

Department/Project:
LMPD Division 2 /Upcoming Event Expenses

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1		\$	
District 2	<i>Barbara Shanklin</i>	\$	250.00
District 3		\$	
District 4		\$	
District 5		\$	
District 6		\$	
District 7		\$	
District 8		\$	
District 9		\$	
District 10		\$	
District 11		\$	
District 12		\$	
District 13		\$	
District 14		\$	
District 15		\$	500.00
District 16	<i>Scott Reed</i>	\$	
District 17		\$	
District 18		\$	250.00
District 19	<i>Anthony Pignatelli</i>	\$	500.00
District 20	<i>Stuart Benson</i>	\$	
District 21		\$	
District 22		\$	250.00
District 23	<i>Jeff Hudson</i>	\$	
District 24		\$	
District 25		\$	
District 26		\$	

NDF, CIF, MAP OR PAY INTERAGENCY CHECKLIST	
Interagency Name: Louisville Metro Police Department (LMPD)	
Program/Project Name: Various upcoming event expenses in Division 2	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	No
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	No
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Olivia BennettDate: 4/9/2025

Bennett, Olivia

From: Miller, Russ
Sent: Friday, April 18, 2025 3:08 PM
To: Bennett, Olivia
Subject: Re: NDF

Here is a breakdown for the various money we discussed in our conversation when we met with Councilwoman Hawkins and others a few months ago.

National Night Out \$3800

Community Outreach and Engagement Events which include Easter and Halloween activities hosted or attended by 2nd Division staff or Advisory Board members which include cost of light refreshments, candies, handout and or promotion material given out. - \$1000

Neighborhood Meetings expenses including (Meet the Beat Officer/Command Staff) - \$1200

Crime Prevention tools/materials - \$600

Officer Support, which includes costs associated for monthly divisional Officer of the Month plaque awards. - \$2400

Supplemental Outreach for Seniors or "in need" Families which can include material or food items. - \$1000.

Thank you

Major Russell J. Miller
Louisville Metro Police
2nd Division Commander

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 18, 2025 1:53:47 PM
To: Miller, Russ <Russell.Miller2@louisvilleky.gov>; McDaniel, Matthew <Matthew.McDaniel@louisvilleky.gov>
Cc: Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>
Subject: RE: NDF

One last thing,

We need an itemized break down list of the events and/or items (and their cost associated) to add to the packet. This is a requirement. The purpose that Ms. Bentley provided was not sufficient as it was a very general statement. Please very specifically state the cost break down for your total request amount of \$10,000.00 (For example; Event - \$ amount, Event - \$ Amount, Item - \$ Amount... etc.)

The Metro Council Clerk's Office is requesting this information be provided before I can successfully and efficiently submit the NDF for new business.

From: [Miller, Russ](#)
To: [Bennett, Olivia](#)
Cc: [Hawkins, Tammy](#)
Subject: Re: NDF
Date: Friday, April 18, 2025 1:09:58 PM
Attachments: [image003.png](#)
[image001.png](#)

Yes. Thank you. I will accept the NDF. I appreciate you and all Council members who are supporting us with this.

Thanks

Major Russ Miller

Major Russell J. Miller
Louisville Metro Police
2nd Division Commander

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 18, 2025 11:48:23 AM
To: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Cc: Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>
Subject: RE: NDF

Good morning Major Miller,

Please advise if the LMPD 2nd Division will accept the funds of \$10,000.00 for your NDF request to go towards upcoming event expenses that the 2nd Division will need to better serve the community?

Thank you and I look forward to hearing from you,



Olivia Bennett "She/Her"
Legislative Assistant
Councilwoman Tammy Hawkins, District 1
Louisville Metro Council
601 W. Jefferson Street
Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Sent: Friday, April 11, 2025 12:34 PM
To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Subject: RE: NDF

Thank you! You too!

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 11, 2025 12:24 PM
To: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Subject: RE: NDF

No problem. Have a great day!

From: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Sent: Friday, April 11, 2025 12:20 PM
To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Subject: RE: NDF

That is great. Thanks for the update. Appreciate it.

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 11, 2025 11:20 AM
To: Miller, Russ <Russell.Miller2@louisvilleky.gov>; Denise Bentley <denisebentley37@yahoo.com>
Cc: Williams, Richard <Richard.Williams@louisvilleky.gov>; Bell, Bernadette <Bernadette.Bell@louisvilleky.gov>
Subject: RE: NDF

Good morning,

Just providing an update, I have initiated the NDF, I have also gotten a higher commitment from CM Benson, District 20 office than was originally communicated those offices have been sent the Docusign to electronically sign the NDF to submit for next new business deadline.

Thank you,



Olivia Bennett "She/Her"

Legislative Assistant

Councilwoman Tammy Hawkins, District 1

Louisville Metro Council

601 W. Jefferson Street

Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Miller, Russ <Russell.Miller2@louisvilleky.gov>

Sent: Tuesday, April 8, 2025 5:02 PM

To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>; Denise Bentley
<denisebentley37@yahoo.com>

Cc: Williams, Richard <Richard.Williams@louisvilleky.gov>; Bell, Bernadette
<Bernadette.Bell@louisvilleky.gov>

Subject: RE: NDF

Hi Olivia,

It is early yet, but yes we will gladly provide you with a National Night Out Flyer once we develop it and start marketing that event. We are in the planning stages right now as that event will take place on August 5th. We will make sure we include sponsor acknowledgements on it of all the council members who are assisting in support of our event as well.

Thanks for all your assistance.

Major Russell J. Miller

Louisville Metro Police

2nd Division Commander



From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Tuesday, April 8, 2025 4:04 PM
To: Denise Bentley <denisebentley37@yahoo.com>; Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Cc: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Subject: Re: NDF

Great!

Thank you so much for your prompt response!

Get [Outlook for iOS](#)

From: Denise Bentley <denisebentley37@yahoo.com>
Sent: Tuesday, April 8, 2025 4:02 PM
To: Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>; Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Cc: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Subject: Re: NDF

CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

I understand and yes as we do events we will provide all the offices with an informational flyer. Thanks for asking.

If you can't change the people around you, change the people around you.

Have a positive day!

Denise Bentley

On Tuesday, April 8, 2025 at 03:55:24 PM EDT, Bennett, Olivia <olivia.bennett@louisvilleky.gov> wrote:

Understood as I have reviewed the purpose provided.

I am still asking if you have a flyer for the National night out event as well? We would love to include it in our newsletter as we did last year and help get the word out. If you don't have it yet, that okay but I did want to ensure that I asked.

Thank you again.



Olivia Bennett "She/Her"

Legislative Assistant

Councilwoman Tammy Hawkins, District 1

Louisville Metro Council

601 W. Jefferson Street

Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Denise Bentley <denisebentley37@yahoo.com>
Sent: Tuesday, April 8, 2025 3:53 PM
To: Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>; Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Cc: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Subject: Re: NDF

CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

Olivia-

The request is for events throughout the year as noted in the purpose.

If you can't change the people around you, change the people around you.

Have a positive day!

Denise Bentley

On Tuesday, April 8, 2025 at 03:48:28 PM EDT, Bennett, Olivia <olivia.bennett@louisvilleky.gov> wrote:

Good afternoon Ms. Bentley,

Thank you for this update. I will follow up with these members as well once the NDF is complete.

Major Miller or Ms. Bentley, do you have a flyer for the event that can be provided at your earliest possible convenience?



Olivia Bennett "She/Her"

Legislative Assistant

Councilwoman Tammy Hawkins, District 1

Louisville Metro Council

601 W. Jefferson Street

Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Denise Bentley <denisebentley37@yahoo.com>
Sent: Tuesday, April 8, 2025 3:47 PM
To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>; Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>
Cc: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Subject: NDF

CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

Olivia-

Good afternoon! These council members have committed the following:

Scott Reed \$500.00

Tony Piagentini \$250.00

Stuart Benson \$250.00

I will keep you updated as I get commitments. Thanks again for your assistance.

If you can't change the people around you, change the people around you.

Have a positive day!

Denise Bentley

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

Golden, Amy

From: Miller, Russ
Sent: Monday, April 21, 2025 10:30 AM
To: Bennett, Olivia
Cc: Hawkins, Tammy
Subject: RE: O-102-25

Good morning Olivia,

Yes, the 2nd Division currently and has been helping many families within our boundaries including seniors for several years while I have been here. My DRO's have roughly 20-30 elderly they visit with each month to check on and make sure they are doing ok. They deliver food boxes with limited staples of food and then some meats. We store some of it here as we keep a deep freezer and most of it is sourced with donated items from Dare to Care. However, many times they need to get other types of food and do so out of pocket.

We also during the holidays of Christmas and Thanksgiving enhance our outreach to additional families providing them with such items as Cornish Hens, Turkeys various drinks and other material items such as blankets or some type of clothing items and we have also given such things as boxes of diapers if needed. Most of these items are not as easily sourced for no cost and officers or advisory members end up paying for things out of their own pocket. We try to keep some things on hand here at the division throughout the month and year but have finally pretty much exhausted our supply of "material items" and need to purchase some new to have in stock at the division so when officers come across a family they need or would like to help, we are able to do so quickly. Most of the families are sourced through patrol officer contact when they come across a person or family while working. They find their living conditions to be below standard or feel a need to help in some way as they are touched by various interactions and just feel a need to help. They then either come to me or contact my DRO's (District Resource Officers) and work to get them something they may need to help. Many times, contacts are through Domestic Violence interaction where a victim needs some quick temporary help as they are transitioning away from their situation. Some examples of items we have given are cans of formula, diapers or fresh set of clothes and stuffed animals and many times paying out of pocket.

Our DRO's work hard to secure as much as they can through donated items or money from various businesses but are not always able to source the exact things we may need for someone. We also have been asked or assisted with small home improvement needs for crime victims such as updated locks, light bulbs, flashlights or replacement of something that has been stolen that we are able to purchase so their life is not as set back. Many times, this type of officer and citizen engagement is simple, but the direct help and kindness of the personal contact goes a long way to making a child or parent better especially when they are a victim of a crime or circumstance, and it provides a positive way to better the police and citizen partnership.

If there is anything else or additional information I can provide, please let me know.

Thank you

Major Russell J. Miller
Louisville Metro Police
2nd Division Commander



From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Monday, April 21, 2025 7:42 AM
To: Miller, Russ <Russell.Miller2@louisvilleky.gov>
Cc: Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>
Subject: Fw: O-102-25

Good morning Major Miller,

Can you please answer the following questions below for Kathryn?

Get [Outlook for iOS](#)

From: Goodwin, Kathryn <Kathryn.Goodwin@louisvilleky.gov>
Sent: Saturday, April 19, 2025 7:09 PM
To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>; Golden, Amy <Amy.Golden@louisvilleky.gov>
Cc: Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>; Schadt, Kathi <Kathi.Schadt@louisvilleky.gov>; Haas, Donald <Donald.Haas@louisvilleky.gov>
Subject: RE: O-102-25

Good evening Olivia,

Can you please provide more information on the “supplemental outreach” for seniors or families in need? Is this a program Division 2 currently operates? How are recipients of services identified? Also, can you provide an example of what “materials” recipients may receive?

Kathryn

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 18, 2025 3:58 PM
To: Golden, Amy <Amy.Golden@louisvilleky.gov>
Cc: Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Goodwin, Kathryn <Kathryn.Goodwin@louisvilleky.gov>; Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>; Schadt, Kathi <Kathi.Schadt@louisvilleky.gov>
Subject: RE: O-102-25

Good afternoon,

Attached is the updated NDF Packet with supporting documents.

Please review at your earliest convenience and advise if you have any additional questions or concerns, please do not hesitate to reach out.



Olivia Bennett "She/Her"

Legislative Assistant

Councilwoman Tammy Hawkins, District 1

Louisville Metro Council

601 W. Jefferson Street

Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Bennett, Olivia

Sent: Friday, April 18, 2025 1:51 PM

To: Golden, Amy <Amy.Golden@louisvilleky.gov>

Cc: Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Goodwin, Kathryn <Kathryn.Goodwin@louisvilleky.gov>;
Hawkins, Tammy <Tammy.Hawkins@louisvilleky.gov>

Subject: RE: O-102-25

No worries, Amy. I understand, we all make mistakes. This was the reason I called to ask prior because it has been a while since I have done this particular type of NDF request and wanted to ensure it was correct prior to my sending it over to your office as I know you are all very busy.

I will get this corrected 😊



Olivia Bennett "She/Her"

*Legislative Assistant
Councilwoman Tammy Hawkins, District 1
Louisville Metro Council
601 W. Jefferson Street
Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)*

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Golden, Amy <Amy.Golden@louisvilleky.gov>
Sent: Friday, April 18, 2025 1:46 PM
To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Subject: RE: O-102-25

Sounds good. I think I gave you the wrong info on the amounts by proxy so sorry about that.

From: Bennett, Olivia <olivia.bennett@louisvilleky.gov>
Sent: Friday, April 18, 2025 1:43 PM
To: Golden, Amy <Amy.Golden@louisvilleky.gov>
Cc: Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Goodwin, Kathryn <Kathryn.Goodwin@louisvilleky.gov>
Subject: RE: O-102-25

Hey Amy,

I have requested that information from LMPD and am awaiting it. Once received I will promptly forward it to you.

I will get that amount corrected to \$4250.00 on page 1.

No there was not, Ms. Bentley provided a very general description of the purpose.



*Olivia Bennett "She/Her"
Legislative Assistant
Councilwoman Tammy Hawkins, District 1
Louisville Metro Council
601 W. Jefferson Street
Louisville, KY 40202 | (502) 574-1101 (ofc) (502) 574-3906 (direct)*

Stay informed with our newsletter --- subscribe [NOW!](#)

From: Golden, Amy <Amy.Golden@louisvilleky.gov>

Sent: Friday, April 18, 2025 1:41 PM

To: Bennett, Olivia <olivia.bennett@louisvilleky.gov>

Cc: Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Goodwin, Kathryn <Kathryn.Goodwin@louisvilleky.gov>

Subject: O-102-25

Olivia,

This packet needs a couple of corrections/ clarifications.

The amount on page 1 of the City Agency Request needs to be changed to \$4,250 (as that is the amount currently being contributed). This can be updated to any amount if/when others add on.

We need an itemized list of the events and/or items (and their cost) to add to the packet. There are many things listed in the description on the first page so we need a break down of what this will cover.

I see where Denise Bentley says the request is for "events throughout the year as noted in the purpose". Was there another email detailing that or was she referencing the description on page one?

Thanks for any extra information you can provide so we are able to move this forward.



Amy Golden

Assistant Clerk- Louisville Metro Council

601 W. Jefferson Street

Louisville, KY 40202

D: (502) 574-2975