

0-134-25

**Louisville Metro Council City Agency Request**

- Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

**Primary Sponsor:** Councilman Ken Herndon

**Amount:** 12,000 **Date:** 05/29/2025

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

For contractor 502 Tree & Landscape to Trim all trees along Broadway both sides of the street from 32nd st to Baxter Ave 8-10 ft over all sidewalks and 14 ft over roadway and removal of 2 dead trees, 1 at Preston and Broadway and 1 on 28th and Broadway.

**City Agency:** Brightside Inc.,

**Contact Person:** Lorri Roberts

**Agency Phone:** 502-574-6256

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

<u>4</u>	<u>Ken Herndon</u>	<u>\$12,000.00</u>	<u>5/29/2025</u>
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: 0-134-25 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

Department/Project: Brightside Inc.  
Tree Trimming along Broadway & removal of 2 dead trees by 502 Tree & landscape

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Brightside Inc,	
<b>Program/Project Name:</b> Tree Trimming along Broadway & removal of 2 dead trees by 502 Tree & landscap <sup>e</sup>	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes N/A
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes N/A
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA Yes
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** Taylor Bass

**Date:** 5/29/2025



## Bass, Taylore

---

**From:** Roberts, Lorri  
**Sent:** Thursday, May 29, 2025 3:04 PM  
**To:** Bass, Taylore  
**Cc:** Herndon, Ken  
**Subject:** Re: Payment for Tree Contractor

Yes, we will accept funds.

Thank you,  
Lorri Roberts  
Director - Brightside, Inc.

600 Meriwether Ave  
Louisville, KY 40217  
Office: (502) 574-6256  
Cell: (502) 528-0084  
[Lorri.roberts@louisvilleky.gov](mailto:Lorri.roberts@louisvilleky.gov)

---

**From:** Bass, Taylore <Taylore.Bass@louisvilleky.gov>  
**Sent:** Thursday, May 29, 2025 2:55:18 PM  
**To:** Roberts, Lorri <Lorri.Roberts@louisvilleky.gov>  
**Cc:** Herndon, Ken <Ken.Herndon@louisvilleky.gov>  
**Subject:** RE: Payment for Tree Contractor

I will be sure the correct information is listed on the paperwork. Please verify that Brightside will accept <sup>NYF</sup> ~~GRF~~ monies from district 4 to utilize services from 502 Tree & Landscape contractor for tree trimming along Broadway both sides of the street from 32nd to Baxter Avenue.

Thank you,

Taylore Bass, MPA  
Legislative Assistant  
District 4 Councilman Ken Herndon  
601 W. Jefferson Street | Louisville, KY 40202  
o: (502) 574-1104 | d: (502) 574-3453

Follow, like, & share Councilman Herndon's Facebook Page, here!  
Stay informed with our newsletter --- subscribe now!

-----Original Message-----

**From:** Roberts, Lorri <Lorri.Roberts@louisvilleky.gov>  
**Sent:** Thursday, May 29, 2025 2:02 PM  
**To:** Bass, Taylore <Taylore.Bass@louisvilleky.gov>  
**Cc:** Herndon, Ken <Ken.Herndon@louisvilleky.gov>  
**Subject:** Payment for Tree Contractor

Hi Taylore,

I spoke with CM Herndon this afternoon about the tree work you all would like to hire a contractor for.

Brightside would be happy to accept funds for the work - the biggest thing we need on your side of the transfer is to ensure that you name the contractor you'd like to use in the paperwork submitted for the NDF or CIF funds. If you need assistance Kyle Ethridge or Chuck Weathers have both done the same type of work with us.

Let me know if you have any questions!

Thank you,  
Lorri Roberts  
Brightside