



Office of Management and Budget Division of Purchasing
Non-Competitive Contract Request Form

Department	Division of Fire	Department Contact	Jonathan E. Jones
Contact Email	jonathan.jones@louisvilleky.gov	Contact Phone	574-2961 / 612-4057

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service				
Sole Source (Goods/Services)	✓			
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	01/02/2024	01/02/2025		

VENDOR INFORMATION

Vendor Legal Name	Spec. Rescue International				
DBA					
Point of Contact	Larry Phillips	Email	larry.phillips@specrescue.com		
Street	2697 International Parkway				
Suite/Floor/Apt	128-3	Phone	757-468-4513		
City	Virginia Beach	State	Virginia	Zip Code	23452
Federal Tax ID#	23-2757525	SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned Business	Disabled Owned Business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$78,000	(Including reimbursement expenses, if applicable)			
Spend Category:	Training & Educational Fees				
Fund:	521000 Operating Services	Cost Center:	355 Fire Safety and Training		
Program:		Project:			
Grant:		Other Worktags:	Public Safety Specialized Training		
Payment Rate		per hour		per day	Other - describe below
		per month		per service	
Payment Frequency		Monthly		Upon Completion / Delivery	
		Quarterly		Other	



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

New: Be specific about the work to be performed / product to be purchased including but not limited to scope of work; description of service: work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Amendments: Describe the circumstances under which a time extension or scope change is needed.

The Louisville Division of Fire is seeking to have a company conduct on-site formal Structural Collapse Rescue training, with sanctioned instructors and equipment. This training is to include technician level training for 24 members, instructor level training for 15 members and meet the FEMA standards. The company conducting these trainings shall provide the all the needed sanctioned equipment, props and vehicles. These trainings must be completed and billed prior to June 30th, 2024.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

There were no companies that have been found, that are able to provide on-site training (in Louisville), that meets the FEMA standards and utilizes sanctioned instructors and equipment.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director Signature: Brian C. O'Neill, Col. Date: 1/11/24

Purchasing Director Signature: Joel Neaveill Date: 1/29/2024



Spec. Rescue International

2697 International Parkway Ste. 128-3
Virginia Beach, Virginia 23452
Office: 757-468-4513, Fax: 757-468-5708
Web: www.specrescue.com
E-mail: specrescue@specrescue.com

SPEC.RESCUE INTERNATIONAL

IS PLEASED TO PROVIDE THE FOLLOWING

PRICE QUOTE

FOR PROFESSIONAL SERVICES

Prepared for: Major Jonathan Jones
Battalion Chief, Special Units Coordinator
Louisville, KY Division of Fire
502-574-2961
jonathan.jones@louisvilleky.gov

Course Information:

Name of course:	Structural Collapse Specialist with Train the Trainer component
Length of course:	8 - 10 consecutive hour days for SCS, 2 consecutive - 10 hour days for TTT
Number of Students:	24 Students for SCS; 15 Students for TTT
Number of Instructors:	3 instructors for SCS; 3 instructors for TTT

**Costs: \$53,355.00 Labor, ME&I, travel, lodging. Tool cache from SRI
\$24,573.87 Resources, cranes, lumber, concrete, miscellaneous equipment.
TOTAL: \$77,928.87**

Special Instructions: Pricing reflects large scale effort to training 24 students to Structural Collapse Specialist of which 15 will proceed to generic Train the Trainer status for internal instruction within Louisville Fire. Pricing reflects subject matter expert to review site, equipment and scheduling. Costs also include registration fees for SCS Computer Based Training through TEEX portal. SRI to provide equipment cached reflective of FEMA SCS equipment cache. Client to provide resources including lumber, concrete slabs, steel, crane, torch



Spec.Rescue International

2697 International Parkway Ste. 128-3
Virginia Beach, Virginia 23452
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gases and miscellaneous additional resources captured in attached resource posting. Course to be presented over 10 consecutive 10 hour days.

SRI reserves the right to include a 4% surcharge for all payments made with credit cards.

Spec.Rescue International will provide Certificates of Completion for each Student who completes the class.

Price Quotes are valid for 90 days from date of issue. Please note: Our schedule fills very fast and we cannot hold class dates without a signed contract.

Prepared by: L.M. Phillips

Date: 10-30-2023

From: [Jones, Jonathan](#)
To: [Brown, Kimberlee](#)
Subject: Re: REQ00027333
Date: Monday, January 22, 2024 2:26:32 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[Outlook-oac3oh2s.png](#)
[Outlook-1518188738.png](#)

Good Afternoon, Kimberlee,

Please see my answers below to your questions connected to requisition 00027333...

1. The Division is requesting that the training be the formal course accepted and taught by F.E.M.A. The company providing the training shall do so, on-site at our training facility. This training will require the company to bring in the specialty equipment, gear and props needed for this course. The company will also need to provide 3 instructors, who are credentialed to teach the F.E.M.A. technician & instructor level courses.
2. From my contact with other companies, there are other companies that have the ability to teach a technician level structural collapse rescue course, but none were able to provide on-site, credentialed F.E.M.A. training and instructors.
3. I have been trying to gain funding for this training through Kentucky Homeland Security grants for the past two (2) years. In my preparation to submit these grant proposals, I had to contact multiple companies by phone and through email, to find the overall cost of the training. It was evident that the overall cost of this training was lower when the course was held at our location. This helps to avoid paying for the attending members travel, lodging and per diem.
4. As listed above, there is a significant cost savings for the overall cost of this course, by providing it on-site at our training facility and avoiding paying travel, lodging and per diem for 24 students.
5. My only contact with Mr. Larry Phillips and Spec Rescue International began while I was researching companies that provide F.E.M.A. sanctioned Structural Collapse Training at both the technician and instructor levels.

If you have and other concerns or questions, please feel free to contact me.

Thank you,

Major Jonathan E. Jones
Battalion Chief, Special Units Coordinator
Louisville Division of Fire
Office – (502) 574-2961
Cell – (502) 612-4057
1135 West Jefferson Street
Louisville, KY 40203



From: Brown, Kimberlee <kimberlee.brown@louisvilleky.gov>
Sent: Monday, January 22, 2024 1:04 PM
To: Jones, Jonathan <Jonathan.Jones@louisvilleky.gov>
Cc: Smith, Latrice <Latrice.Smith@louisvilleky.gov>
Subject: REQ00027333

Good afternoon, Jonthan,

I received requisition 00027333. You have this listed as a sole source. To begin the process for this NCCR please answer the following questions in as much detail as possible.

1. Describe in detail the product or service and list the necessary features this product provides that are not available from any other option.
2. Describe how the skill, training, or artistic ability of the service provider makes that provider the only one capable of performing the service.
3. Describe efforts to find other vendors or consultants (i.e., phone inquiries, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.). Include a summary of the research process, the suppliers considered, and the reasons why these alternatives were deemed unsuitable. If no survey was conducted, please explain why not.
4. Explain the cost implications of selecting the proposed supplier. Detail any cost savings, if applicable, and how these savings compare to potential alternative suppliers.
5. If there is a pre-existing relationship with the supplier, explain the history and nature of this relationship. Address any potential conflicts of interest and how they will be managed.

Thank you,



Kim Brown
Procurement Specialist
Office of Management and Budget
502-574-2174
kimberlee.brown@louisvilleky.gov

[611 W. Jefferson Street • Louisville, KY 40202](#)