

Board of Zoning Adjustment

Staff Report

September 23, 2024



Case No:	24-CUP-0206
Project Name:	Short Term Rental
Location:	3332 Ingle Avenue
Applicant:	Natalie Hamel
Representative:	Natalie Hamel
Jurisdiction:	Louisville Metro
Council District:	9 – Andrew Owen
Case Manager:	Ethan Lett, Planner I

REQUEST(S)

- **Conditional Use Permit** to allow short term rental (STR) of a dwelling unit that is not the primary residence of the owner (LDC 4.2.63)

CASE SUMMARY

The applicant requests approval for a short-term rental that is not the primary residence of the owner in the R-5 single-family residential zoning district and Traditional Neighborhood form district. The subject site is developed with a one-story single-family home. The applicant states there are two bedrooms in the home, allowing a maximum of six (6) guests. While there are no off-street parking spaces on the site, there are two on-street spaces available in front of the home as permitted by the LDC.

Requests for conditional use permits for short term rentals are docketed in the order that they are received and upon receipt of a completed application, unless otherwise directed by the Board. The proposed short-term rental is not currently located closer than 600 feet to any other short-term rental with an approved conditional use permit. However, 24-CUP-0200 is a request for the property at 209 Cannons Lane to be used for short-term rental and will be heard and acted upon by the Board prior to this case at the public hearing. Taken in order, approval of 24-CUP-0200 would result in one short-term rental approved by conditional use permit within 600 feet of the proposal. The applicant is requesting relief from the 600-foot separation requirement listed in item 'D.'

STAFF FINDING

Following action to approve 24-CUP-0200, the proposal is not adequately justified for approval based on staff's analysis contained in the standard of review. The site is within 600' of a short-term rental with an approved conditional use permit. The applicant is requesting relief from the 600' separation requirement. While Cannons Lane, a minor arterial roadway, separates the proposed short-term rental from the approved short-term rental within the buffer area, the applicant has not provided sufficient justification that the requested short-term rental will not contribute to an overconcentration or adversely affect the affordable housing stock in the immediate area.

STANDARD OF REVIEW AND STAFF ANALYSIS FOR CONDITIONAL USE PERMIT

1. Is the proposal consistent with applicable policies of the Comprehensive Plan?

STAFF: The proposal does not conflict with the Comprehensive Plan policies.

2. Is the proposal compatible with surrounding land uses and the general character of the area including factors such as height, bulk, scale, intensity, traffic, noise, odor, drainage, dust, lighting, and appearance?

STAFF: The proposal is compatible with surrounding land uses as no changes to the site or structure are proposed and the proposed use will be contained to the existing development.

3. Are necessary on-site and off-site public facilities such as transportation, sanitation, water, sewer, drainage, emergency services, education, and recreation adequate to serve the proposed use?

STAFF: The subject site is served by existing public utilities and facilities.

4. Does the proposal comply with the specific standards required to obtain the requested conditional use permit?

A short term rental of a dwelling unit that is not the primary residence of the owner or the short term rental of a condominium that is the primary residence of the owner in a R-R, R-E, R-1, R-2, R-3, R-4, R-5, U-N, R-5A, R-6, R-7, or R-8A district; Short Term Rental of a dwelling unit that is not the primary residence of the owner or a condominium that is the primary residence of the owner that is in an OR, OR-1, or OR-2, district and TN form district; and Short Term Rental of any dwelling unit in a TNZD district. In addition to any conditions of approval, a short-term rental and its host shall meet the following requirements:

- A. The maximum stay for a guest shall be 29 consecutive days. A dwelling unit rented to the same occupant for 30 consecutive days or more is not considered a short term rental.
- B. The dwelling unit shall be limited to a single short term rental contract at a time.
- C. At no time shall more persons reside in the short term rental than two times the number of bedrooms plus two individuals, except where the registered property is in excess of two acres in which case the occupancy limit shall be two times the number of bedrooms plus six individuals. If the aforementioned occupancy allows for more than 12 individuals, that shall be a maximum of 12 persons over the age of 16. The Board may further restrict the number of individuals. Relief to this provision may be provided by the Board on a case-by-case basis if the applicant can demonstrate that a greater occupancy will be in compliance with life safety and occupancy standards and the short-term rental is of a sufficient distance to not adversely impact a neighboring property.
- D. The property on which the short term rental(s) is situated shall not be located closer than 600 feet (measured in a straight line from nearest property line to the nearest property line) to any property (i) on which another approved short term rental that required a conditional use permit is situated or (ii) located in an OR, OR-1, or OR-2 district and a TN form district which has an active registration and has maintained an active registration prior to the effective date of this provision and it has not been conclusively proven to the Board that the holder of the registration is the owner of the property, and the property is the owner's primary residence. Relief to this provision may be provided by the Board on a case-by-case basis for the following reasons; however, relief may be denied upon consideration of the other factors and the burden is on the

applicant to demonstrate that the subject short-term rental would not contribute to an overconcentration of short-term rentals in the immediate area and/or adversely affect the affordable housing stock in the immediate area.

(1) Reasons for Potential Relief:

- (a) The property is adjacent to nonresidential zoning districts that allow short term rentals by right
- (b) There is a significant environmental feature or primary collection or higher classification road that separates the proposed short term rental from other short term rentals within the buffer area
- (c) A short term rental property within the buffer area is located on the perimeter of the buffer area, with part of the property being located outside the buffer area
- (d) A neighborhood plan encourages and supports short term rentals in the subject area

(2) The following exceptions to this separation requirement apply:

- (a) The separation requirement shall not apply to a property on which the conditional use permit is conditioned that the owner acts as host and maintains their primary residency within another dwelling unit in the same building or on the same parcel of land.
 - (b) The separation requirement shall not apply between two or more short term rentals on a single property being reviewed under the same conditional use permit application. However, if the property is subdivided after the conditional use permit is granted, a new conditional use permit shall be required in order for any new lot(s) to have a short-term rental, with the separation requirements applying to that subsequent application.
 - (c) The separation requirement shall not apply to a property in the TNZD district on which the conditional use permit is conditioned that the host shall maintain their primary residency within the dwelling unit.
- E. The building in which the dwelling unit is located shall be a single-family residence, duplex, or condominium. If the short-term rental is a condominium unit in a multi-family building, the condominium unit must be the primary residence of the owner. All conditional use permit applications for the short-term rental of a condominium unit shall include evidence showing the applicable condominium association has taken action to approve the short term rental of the subject condominium. The evidence shall be provided in the form of minutes from an officially called meeting of the applicable condominium association where in all condominium would be discussed and a majority of the board members voted in favor of permitting/allowing the short-term rental of the subject condominium. In addition to notification required by Chapter 11 Part 5A, an applicant for a short-term rental within a condominium shall provide notice of the Conditional Use Permit public hearing to all condominium owners within the association. Proof of notification shall be by way of affidavit. This provision shall not be waived or adjusted.
- F. Food and alcoholic beverages shall not be served by the host to any guest.
- G. Outdoor signage which identifies the short-term rental is prohibited in residential zoning districts.

- H. There shall be a sufficient amount of parking available for guests, as determined by the Board of Zoning Adjustment. The amount and location of parking shall be based on the land uses and density of the immediate vicinity.
- I. The short-term rental and host shall meet all additional requirements set forth in the Louisville Metro Code of Ordinances.
- J. If the property is subject to two (2) or more substantiated civil and/or criminal complaints within a twelve (12) month period, the Planning Director may revoke the registration pursuant to Section 4.3.23. When the Planning Director revokes an approved registration, staff shall schedule a public hearing for the Board to consider revoking the associated conditional use permit. The Board may also revoke the conditional use permit for other reasons pursuant to Section 11.5A.6.
- K. Prior to commencement of any short-term rental on the subject property, the host shall register the short-term rental pursuant to the Louisville Metro Code of Ordinances. If the short-term rental is not registered within thirty (30) days of the issuance of the conditional use permit, the permit shall become null and void. In order to commence short term rentals, a new conditional use permit must be granted if required by this Land Development Code.
- L. An active registration for the short-term rental, as required by the Louisville Metro Code of Ordinances, shall be maintained. No short-term rentals may take place unless the registration is active and in the name of the current host and property owner. If the registration is not renewed and lapses for thirty (30) days, or in the event of a change in ownership and/or host, and a new registration is not issued within thirty (30) days from the date of the change, the conditional use permit shall become null and void. In order to recommence short term rentals, a new conditional use permit must be granted if required by this Land Development Code, and such conditional use permit must satisfy the applicable requirements for a conditional use permit in effect at the time the application for a conditional use permit is filled.

STAFF: The requested conditional use permit is not adequately justified for approval. Following action to approve case 24-CUP-0200, the proposed short-term rental is within 600' of one other short-term rental with an approved conditional use permit. The applicant has not provided sufficient justification that this short-term rental conditional use permit will not contribute to an overconcentration or adversely affect the affordable housing stock in the immediate area and does not meet the listed requirements of the conditional use permit.

REQUIRED ACTIONS:

- **APPROVE** or **DENY** the **Conditional Use Permit** to allow short term rental of a dwelling unit that is not the primary residence of the owner (LDC 4.2.63)

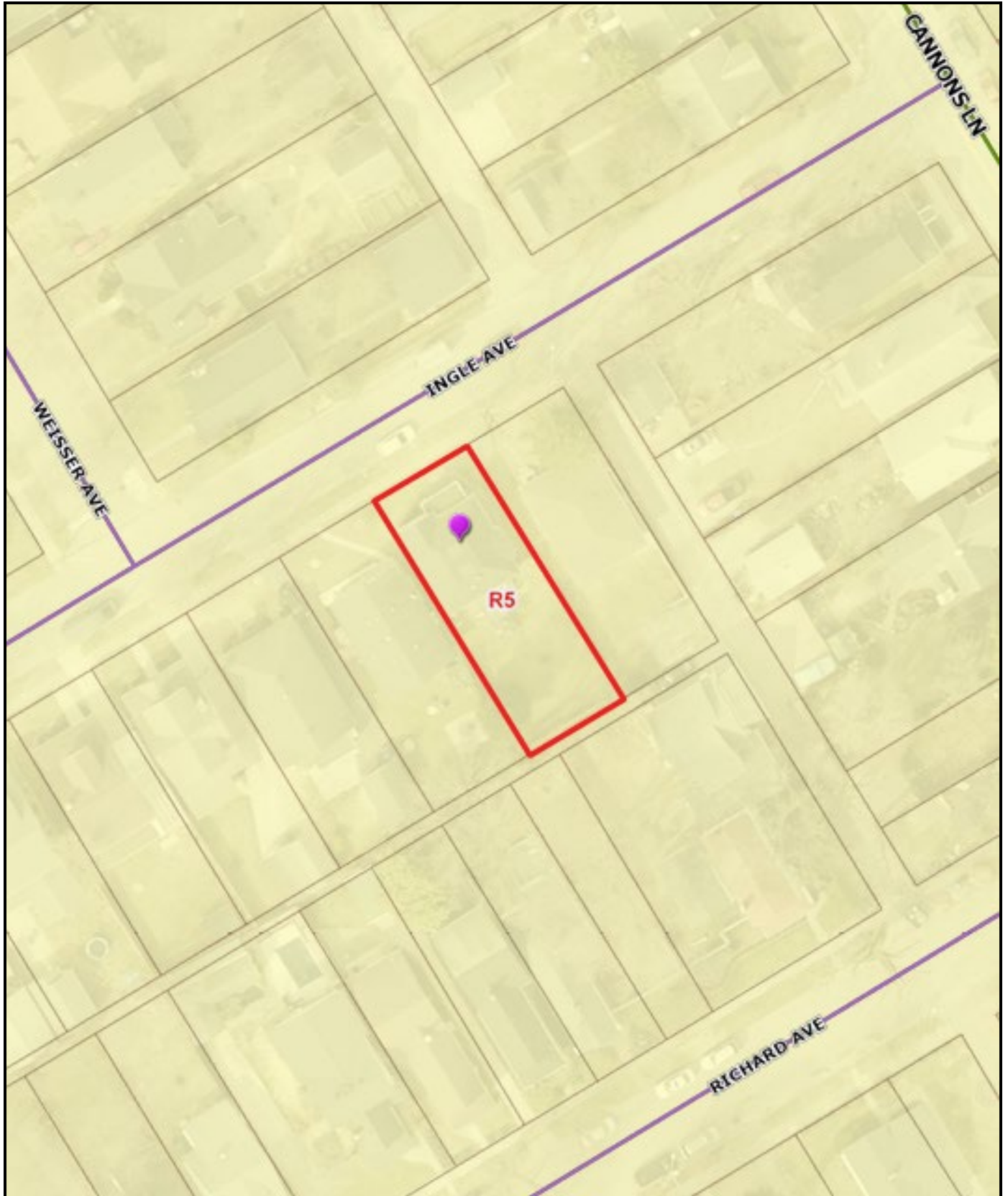
NOTIFICATION

Date	Purpose of Notice	Recipients
9/6/2024	Hearing before BOZA	1 st and 2 nd tier adjoining property owners and current residents Registered Neighborhood Groups in Council District 9
9/6/2024	Hearing before BOZA	Sign Posting on property

ATTACHMENTS

1. Zoning Map
2. Aerial Photograph
3. Conditions of Approval

1. Zoning Map



2. Aerial Photograph



3. Conditions of Approval

1. The conditional use permit for this short-term rental approval shall allow up to 2 bedrooms (with a maximum of 6 guests at any one time). Prior to use, the bedrooms must meet all occupancy requirements set forth in Louisville Metro Code of Ordinances. A modification of the conditional use permit shall be required to allow additional bedrooms.
2. Prior to commencement of any short-term rental on the subject property, the host shall register the short term rental pursuant to the Louisville Metro Code of Ordinances. If the short-term rental is not registered within thirty (30) days of the issuance of the conditional use permit, the permit shall become null and void.