

Grants Budgetary Information

Agency: Public Health and Wellness

Document

Type*: ☐ Application ☒ Award ☐ Amendment ☐ Other

*Note: Legislation is not typically composed for applications. If legislation is requested for an application, please contact the Fiscal Administrator.

Grant

Name: FY24 782 OHE HROS Supplies

Grant

Period: 9/15/23-6/30/2023

Award

Amount: \$8,000.00

Cost Center: TBD

Match

Required?

☐ Yes

☒ No

Match

Amount

In Process

Please fill out ONLY ONE of the boxes below. "New Grant" means this grant has not been budgeted within the current fiscal year and is a completely new revenue for the current fiscal year. "Existing Grant" means there is currently a cost center with budget established for this grant.

New Grant Information

Note: New grants will require a resolution or ordinance be taken before Council. This process takes approximately 6-8 weeks.

Amount to be budgeted
in current fiscal year: \$8,000.00

Will need Resolution

Existing Grant Information

Note: If the award amount is greater than the amount budgeted in LeAP, an A/R memo will need to be signed by the Mayor. This process takes approximately 2 weeks.

Current amount
budgeted in LeAP: _____

Additional amount to be
budgeted in LeAP for
current fiscal year: _____

DocuSigned by:

Routing Information

Name: Jennifer Martinez

Name: Trish Jackson

Name: Erica White

Name: Robert Walker

DocuSigned by:

DocuSigned by:

DocuSigned by:

DocuSigned by:

DocuSigned by:

DocuSigned by:

DocuSigned by:

Date: 9/28/2023

Date: 9/28/2023

Date: 9/28/2023

Date: 9/28/2023



DOCUMENT APPROVAL FORM

THIS FORM MUST BE ATTACHED TO ALL DOCUMENTS SUBMITTED FOR THE MAYOR'S SIGNATURE, ROUTE AS LISTED BELOW.

THIS DOCUMENT RECOMMENDED FOR MAYOR'S SIGNATURE

ORIGINATOR OF DOCUMENT

Jennifer Martinez

SIGNATURE APPROVALS

AGENCY/DEPARTMENT DIRECTOR

Connie Mendel

Tn Drocese

CHIEF FINANCIAL OFFICER

Angela Dunn

COUNTY ATTORNEY

Paul Rutherford

DEPUTY MAYOR / SPECIAL COUNSEL

Barbara Sexton Smith

DOCUMENT NAME

FY24 782 OHE HROS Supplies

SUMMARY OF DOCUMENT

Through Harm Reduction Outreach Services programing, xylazine test strips will be distributed to participants and community members who access services. Through the KDPH OHE, LHDs are provided with the opportunity to apply for a one-time award of up to \$8,000 to purchase harm reduction supplies (Xylazine Test Strips)

CONTACT PERSON

TELEPHONE

DATE NEEDED

Please call for Pick up

To Be Mailed

DATE APPROVED BY MAYOR

INSTRUCTIONS FROM THE MAYOR

DS
EW

Erica white

DS
RW

Robert walker

Aaron Jackson

From: [Coffey, Kyle](#)
To: [Martinez, Jennifer](#)
Cc: [Passmore, Lauren](#)
Subject: Fwd: Notice of Award - KDPH Office of Health Equity Harm Reduction Project FY24
Date: Tuesday, September 26, 2023 2:09:14 PM
Attachments: [image002.png](#)

Jen,
Please see below award notification from the state regarding the Harm Reduction grant.

If you need more information for routing and setup, please let me know.

Thanks!

Kyle N. Coffey, MBA
Executive Administrator, Finance
502-574-4613

From: Passmore, Lauren <Lauren.passmore@louisvilleky.gov>
Sent: Tuesday, September 26, 2023 2:00:07 PM
To: Coffey, Kyle <Kyle.Coffey@louisvilleky.gov>
Subject: FW: Notice of Award - KDPH Office of Health Equity Harm Reduction Project FY24

In Process

From: Barnes, Chase A (CHFS DPH DPHPS) <chase.barnes@ky.gov>
Sent: Friday, September 15, 2023 10:43 AM
To: Passmore, Lauren <Lauren.passmore@louisvilleky.gov>
Subject: Notice of Award - KDPH Office of Health Equity Harm Reduction Project FY24
Importance: High

CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

Good Morning,

Thank you for applying for funding through the KDPH Office of Health Equity's Harm Reduction Project for FY24! I am pleased to inform you that your application and request of funding for **Louisville Metro Department of Public Health and Wellness** has been approved for \$8,000 – reimbursement for approved expenses will go through Cost Center 782.

Additional information including monthly activity reporting will be shared in the upcoming weeks. If you have any questions or concerns, please don't hesitate to reach out!

Kind Regards,

Chase Barnes, MPH
PROGRAM MANAGER
Kentucky Department for Public Health
Division of Public Health Protection & Safety



CABINET FOR HEALTH
AND FAMILY SERVICES



Kentucky Public Health
Prevent. Promote. Protect.

Harm Reduction Program
275 E. Main Street, Mailstop HS1EJ
Frankfort, Kentucky 40621
Cell: 502.229.5870

[KDPH Website](#)



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In Process

OHE Harm Reduction Project Budget Proposal	
Project Period: October 2023 - May 2024	
Local Health Department Name:	Louisville Metro Public Health and Wellness (LMPHW)
County Name (if DHD):	Jefferson

Budget Category	Cost	Cost Description
iPad/Tablet (maximum of 1 per county)	\$	
Desktop Printer (maximum of 1 per county)	\$	
Hotspot/WIFI Service for Mobile Outreach	\$	
Xylazine Test Strips	\$8,000	Purchase 80 boxes of Xylazine Test Strips @ \$100.00 per box
Xeroform Dressings for Wound Care	\$	
Sterile Water	\$	
Cotton Pellets	\$	
CPR Barrier Masks	\$	
TOTAL REQUEST (maximum of \$8,000)	\$8,000	

In Process

Louisville Metro Government – Office of the Mayor
Intent to Apply Form

Project Contact: Lauren Passmore Position: Interim Community Health Manager

Agency: Public Health & Wellness Telephone: 502-262-3774

Grant Title: KDPH Office of Health Equity (OHE) Harm Reduction Supplies Project

Funding Source: State Grant Application Deadline: 8/25/2023

Does the funding source require matching funds from Louisville Metro Government?

☐ Yes ☒ No

Metro Cash Match Requirement: n/a

Metro In-Kind Match Requirement: n/a

In Process

How much of the proposed match is captured in the department's current budget?

n/a

Brief Project Description:

Through Harm Reduction Outreach Services programing, xylazine test strips will be distributed to participants and community members who access services. Through the KDPH OHE, LHDs are provided with the opportunity to apply for a one-time award of up to \$8,000 to purchase harm reduction supplies (Xylazine Test Strips)

Length of Grant/Project Period: 6 Months to 1 Year

Does the grant financially obligate Louisville Metro Government after the end date?

☐ Yes ☒ No

Will project activities continue after the grant ends? ☐ Yes ☒ No

Is a letter of support required from the Mayor?* ☐ Yes ☒ No

*Letters of Support must be submitted to the Mayor's Office at least **one week before the application due date**.
Agency Chief must give sign-off on each letter before submittal to the Mayor's Office.

Please submit this form to Julie.Carr@louisvilleky.gov.

Describe the need in your community for additional harm reduction supplies:

There is no ceiling to reach when it comes to Harm Reduction supplies in the current climate. Xylazine is presenting in the drug supply in Jefferson County. Participants and community members need to be able to test their substances and support those in their lives to do so. This will increase people's level of agency, decision-making capacity, health and safety and positively impact their wellness. The additional resource will contribute to the reduction of the number of overdoses as well as toxic drug experiences.

How do you plan to use this funding to meet the harm reduction needs of the community?

I plan to purchase xylazine test strips and through the Harm Reduction Outreach Services team and community partners, to distribute the strips to participants and community members.

How do you plan to reduce disparities in access to harm reduction supplies? (Please specify how you will increase access of supplies to a population(s) such as Black, Indigenous, and People of Color (BIPOC), Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ), or persons living in rural communities. Include any mobile services, community partnerships (e.g., faith-based organizations) or other strategies that will be used to increase outreach and engagement with these populations.):

We will provide test strips to partners who conduct mobile outreach at 8 locations in Jefferson County that are provided in areas typically underserved and populated primarily by people of colour.

We will provide test strips to our partners who engage with members of the LGBTQ2S+ community

We will provide test strips to the diverse population of participants that access services at our LMPHW HQ which include the priority populations noted above.

We will provide test strips at the various educational engagements, including, but not limited to, community health fairs that engage a variety of target populations.

How do you plan to sustain the supplies of your harm reduction program after this one-time funding?

We will continue to apply for grant opportunities and if appropriate, make a case to secure funding through our general funds budget.

Describe your proposed procedures for collecting and reporting monthly activity reports. How will you use this data to evaluate the success of this funding?

We will use our current data collection system to document the number of strips that are being provided to participants and the community. The data will generate the total on a monthly basis, and this will be reported.

The data will indicate how many strips are distributed per location. We will be able to explore differences or similarities and create new approaches as appropriate.

In evaluating the success of this funding, this is how we hope to see it manifest.

> Xylazine test strips in the hands of participants and community – seen through data collection

> Broader and deeper conversations between Staff and participants about Xylazine – pre and post use of the strips

> participant feedback on the use of the strips – recommendations, efficacy etc.

Also, the integration of this resource will undoubtedly positively impact the relationship and trust between participants and staff members. The resource will accompany fact sheets and wound care resources that our team has created about Xylazine and will add to the overall educational conversations/knowledge exchanges. I look forward to hearing qualitative narratives from my team.

In Process