

NDF041625MP15

## Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Jennifer Chappell

Amount: \$500

Date: Mar 20, 2025

## Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

The cost to cover the fees for two events for the Iroquois Hill Runners Club to Parks and Recreation. The first event, Swags 5K will be free, although there is a suggested donation, and is scheduled for 5/20/25. The other event, Pizza Run will be held on 6/10/25 and has a \$5 registration fee.

City Agency: Louisville Parks and Recreation

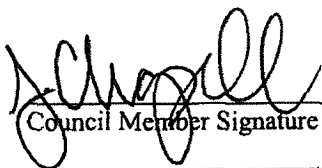
Contact Person: Jason Canuel

Agency Phone: 5025746086

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

15

District #


  
Council Member Signature

\$500

Amount

Mar 20, 2025

Date

Approved by: \_\_\_\_\_

Appropriations Committee Chairman

Date

Clerk's Office &amp; OMB Use Only:

Request Amount: \_\_\_\_\_

Amended Amount: \_\_\_\_\_

Reference #: NDF041625MP15

To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Funds Returned: \_\_\_\_\_

WJ

Revised May 2016

**Department/Project:**

Louisville Parks and Recreation/ Iroquois Hill Runners Club Fees for 5/20/25 and 6/10/25

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

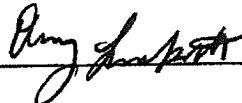
District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

**NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST****Interagency Name:** Louisville Parks and Recreation**Program/Project Name:** Iroquois Hill Runners Club Fees for 5/20/25 and 6/10/25

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** \_\_\_\_\_

Amy Lockett

**Date:** 3-20-25

**Luckett, Amy**

---

**From:** Canuel, Jason  
**Sent:** Wednesday, March 19, 2025 6:33 PM  
**To:** Tate, Regina; Clark, Andrea; Luckett, Amy  
**Cc:** Kim Harkins; Veeneman, Andrea  
**Subject:** RE: 2025 Trail Race Event Dates

Yes, Parks will accept the funding for the Iroquois Hill Running Club events.

Jason T. Canuel  
**Director**  
**Louisville Parks and Recreation**  
PO Box 37280  
Louisville, Kentucky 40233  
502/574.6086 (office)  
502/439.7694 (cell)  
[jason.canuel@louisvilleky.gov](mailto:jason.canuel@louisvilleky.gov)



**LOUISVILLE  
PARKS  
AND RECREATION**



---

**From:** Tate, Regina <Regina.Tate@louisvilleky.gov>  
**Sent:** Wednesday, March 19, 2025 1:52 PM  
**To:** Clark, Andrea <Andrea.Clark@louisvilleky.gov>; Luckett, Amy <Amy.Luckett@louisvilleky.gov>; Canuel, Jason <Jason.Canuel@louisvilleky.gov>  
**Cc:** Kim Harkins <kim.harkins@ckracemanagement.com>; Veeneman, Andrea <Andrea.Veeneman@louisvilleky.gov>  
**Subject:** Re: 2025 Trail Race Event Dates

Amy,

This actually needs to be approved by Jason Canuel, our Director. I've copied Jason so that he can approve.

Thanks!

Regina Tate, CPRP

Special Events Manager

Louisville Parks and Recreation

P.O. Box 37280

Louisville, KY 40233

## Luckett, Amy

---

**From:** Clark, Andrea  
**Sent:** Wednesday, March 19, 2025 11:40 AM  
**To:** Luckett, Amy  
**Cc:** Kim Harkins; Tate, Regina; Veeneman, Andrea  
**Subject:** RE: 2025 Trail Race Event Dates

Yes, we accept.

Thank you!

**Andrea Clark**  
Event Coordinator  
Louisville Parks and Recreation  
502-574- 7275 (office)  
PO Box 37280  
Louisville, KY 40233-7280  
Visit us on the web, follow us on Facebook and Twitter



**LOUISVILLE  
PARKS  
AND RECREATION**



---

**From:** Luckett, Amy <Amy.Luckett@louisvilleky.gov>  
**Sent:** Wednesday, March 19, 2025 11:39 AM  
**To:** Clark, Andrea <Andrea.Clark@louisvilleky.gov>  
**Cc:** Kim Harkins <kim.harkins@ckracemanagement.com>; Tate, Regina <Regina.Tate@louisvilleky.gov>; Veeneman, Andrea <Andrea.Veeneman@louisvilleky.gov>  
**Subject:** RE: 2025 Trail Race Event Dates

Hi, Andrea,

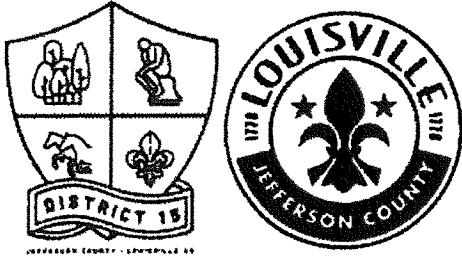
Do you will you accept \$500 of District 15 NDF funds for the cost of the events for the Iroquois Hill Running Club on 5/20/25 and 6/10/25.

Please let me know if you have any questions or if there is anything our office may be able to help you with.

Thank you!

**Amy Luckett**  
Legislative Assistant, District 15  
Louisville Metro Council  
601 West Jefferson Street  
Louisville, KY 40202  
O: (502) 574-1115

C: (502) 409-3943  
[amy.luckett@louisvilleky.gov](mailto:amy.luckett@louisvilleky.gov)



Subscribe to D15 News



---

**From:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>  
**Sent:** Friday, March 7, 2025 11:29 AM  
**To:** Luckett, Amy <[Amy.Luckett@louisvilleky.gov](mailto:Amy.Luckett@louisvilleky.gov)>  
**Cc:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>; Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>; Veeneman, Andrea <[Andrea.Veeneman@louisvilleky.gov](mailto:Andrea.Veeneman@louisvilleky.gov)>  
**Subject:** RE: 2025 Trail Race Event Dates

Hi Amy,

I finally got confirmation from Iroquois Amphitheater on the Iroquois Hill Running dates.

5/20 Swags 5k  
6/10 Pizza Run  
7/25 Midnight Hill Climb  
7/22 Ice Cream Run  
8/12 Toys for Tot 5K  
11/2 Thanksgiving Run

Each event is \$250.00.

Thanks for your patience.

**Andrea Clark**  
Event Coordinator  
Louisville Parks and Recreation  
502-574-7275 (office)  
PO Box 37280  
Louisville, KY 40233-7280  
*Visit us on the web, follow us on Facebook and Twitter*



**LOUISVILLE  
PARKS  
AND RECREATION**



**From:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Sent:** Friday, February 21, 2025 2:45 PM

**To:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>

**Cc:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>; Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>; Veeneman, Andrea <[Andrea.Veeneman@louisvilleky.gov](mailto:Andrea.Veeneman@louisvilleky.gov)>

**Subject:** RE: 2025 Trail Race Event Dates

Great, just let me know when you have something, and I will make sure this gets taken care of.

Have a great weekend!

## **Amy Lockett**

**Legislative Assistant, District 15**

**Louisville Metro Council**

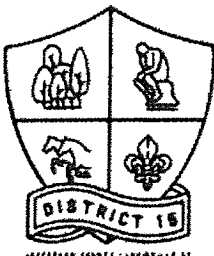
601 West Jefferson Street

Louisville, KY 40202

O: (502) 574-1115

C: (502) 409-3943

[amy.lockett@louisvilleky.gov](mailto:amy.lockett@louisvilleky.gov)



Subscribe to D15 News



**From:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>

**Sent:** Friday, February 21, 2025 2:43 PM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Cc:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>; Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>; Veeneman, Andrea <[Andrea.Veeneman@louisvilleky.gov](mailto:Andrea.Veeneman@louisvilleky.gov)>

**Subject:** RE: 2025 Trail Race Event Dates

Hi Amy,

Sorry for the delay. There are some dates that conflict with Iroquois Amphitheater's schedule. I am waiting on new dates.

Best,

**Andrea Clark**

**Event Coordinator**

**Louisville Parks and Recreation**

502-574-7275 (office)

PO Box 37280

Louisville, KY 40233-7280

Visit us on the web, follow us on Facebook and Twitter



**LOUISVILLE  
PARKS  
AND RECREATION**



---

**From:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Sent:** Thursday, February 20, 2025 6:25 PM

**To:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>

**Cc:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>; Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>; Veeneman, Andrea <[Andrea.Veeneman@louisvilleky.gov](mailto:Andrea.Veeneman@louisvilleky.gov)>

**Subject:** RE: 2025 Trail Race Event Dates

Hi, Andrea,

I hope you are doing well. I know we touched base over the phone a couple of weeks ago and I wanted to go ahead and get the ball rolling on this paperwork. Can you send over an invoice or give me the total amount of events for this fiscal year?

Thank you!

**Amy Lockett**

**Legislative Assistant, District 15**

**Louisville Metro Council**

601 West Jefferson Street

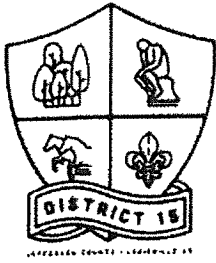
Louisville, KY 40202

O: (502) 574-1115

C: (502) 409-3943

[amy.lockett@louisvilleky.gov](mailto:amy.lockett@louisvilleky.gov)





[Subscribe to D15 News](#)



---

**From:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>

**Sent:** Wednesday, January 29, 2025 3:38 PM

**To:** Lockett, Amy <[Amy.Lockett@louisvilleky.gov](mailto:Amy.Lockett@louisvilleky.gov)>

**Cc:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>; Tate, Regina <[Regina.Tate@louisvilleky.gov](mailto:Regina.Tate@louisvilleky.gov)>; Veeneman, Andrea <[Andrea.Veeneman@louisvilleky.gov](mailto:Andrea.Veeneman@louisvilleky.gov)>

**Subject:** FW: 2025 Trail Race Event Dates

Hi Amy,

I will be taking the lead on these events. Can you please confirm District 15 will be covering the cost for all the Iroquois Hill Runner's upcoming races. Please see below.

Thanks,

**Andrea Clark**

Event Coordinator

Louisville Parks and Recreation

502-574- 7275 (office)

PO Box 37280

Louisville, KY 40233-7280

Visit us on the [web](#), follow us on [Facebook](#) and [Twitter](#)



**LOUISVILLE  
PARKS  
AND RECREATION**



---

**From:** Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>

**Sent:** Wednesday, January 29, 2025 11:34 AM

**To:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>

**Cc:** Josh Allen <[josh.allen@ckracemanagement.com](mailto:josh.allen@ckracemanagement.com)>

**Subject:** Re: 2025 Trail Race Event Dates

**CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.**

---

Good morning! We are doing the permit applications for the Iroquois Hill Runners again in 2025. I have applied for a grant through Jennifer Chappell's Louisville Metro District Counsel office and they have agreed to pay our permits this year (up to \$1500, I believe). They were going to pay you directly, however their fiscal year starts on July 1st and our first race is in May. Do we need to pay the permits for the two races in May and June? Or can we submit the applications and you work with her office to get the funds?

Kimberly Harkins

On Tue, Jan 28, 2025, 4:10 PM Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)> wrote:

Hi Josh,

Are you handling the Iroquois Hill Runner group again? If so, I have attached the Special Event Application for the upcoming dates.

Best,

**Andrea Clark**

**Event Coordinator**

**Louisville Parks and Recreation**

502-574- 7275 (office)

PO Box 37280

Louisville, KY 40233-7280

Visit us on the [web](#), follow us on [Facebook](#) and [Twitter](#)



**LOUISVILLE  
PARKS  
AND RECREATION**



**From:** Clark, Andrea

**Sent:** Monday, November 4, 2024 3:11 PM

**To:** Josh Allen <[josh.allen@ckracemanagement.com](mailto:josh.allen@ckracemanagement.com)>; Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>

**Subject:** RE: 2025 Trail Race Event Dates

Hi Josh,

The dates are good. Please submit your applications.

Thanks,

**Andrea Clark**

**Event Coordinator**

**Louisville Parks and Recreation**

502-574-7275 (office)

PO Box 37280

Louisville, KY 40233-7280

Visit us on the [web](#), follow us on [Facebook](#) and [Twitter](#)



**LOUISVILLE  
PARKS  
AND RECREATION**



**From:** Clark, Andrea

**Sent:** Friday, November 1, 2024 1:07 PM

**To:** Josh Allen <[josh.allen@ckracemanagement.com](mailto:josh.allen@ckracemanagement.com)>; Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>  
**Subject:** RE: 2025 Trail Race Event Dates

Hello,

I have the April date held for you and I am waiting on a response from Iroquois Amphitheater.

Thanks,

**Andrea Clark**

**Event Coordinator**

**Louisville Parks and Recreation**

502-574- 7275 (office)

PO Box 37280

Louisville, KY 40233-7280

Visit us on the [web](#), follow us on [Facebook](#) and [Twitter](#)



**LOUISVILLE  
PARKS  
AND RECREATION**



---

**From:** Josh Allen <[josh.allen@ckracemanagement.com](mailto:josh.allen@ckracemanagement.com)>

**Sent:** Monday, October 28, 2024 10:43 AM

**To:** Clark, Andrea <[Andrea.Clark@louisvilleky.gov](mailto:Andrea.Clark@louisvilleky.gov)>; Kim Harkins <[kim.harkins@ckracemanagement.com](mailto:kim.harkins@ckracemanagement.com)>

**Subject:** 2025 Trail Race Event Dates

**CAUTION: This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.**

---

Andrea,

Now that we have closed out our 2024 events we are excitedly looking forward to 2025 planning. We have a couple of returning races and tentative dates we would love to host at the parks. Before we send over the permit applications, would you be so kind as to help us ensure the dates we would like are available? We can swap parks with the dates if that helps availability.

April 13th Cherokee Park

August 10th Iroquois Park

If these dates are unavailable, what dates close to these are open?

Joshua Allen

Timer/Co-Owner

Central Kentucky Race Management

Bigfoot Timing

502-380-6419

[josh.allen@ckracemanagement.com](mailto:josh.allen@ckracemanagement.com)

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.