



OFFICE OF MANAGEMENT AND BUDGET
Division of Procurement

Non-Competitive Purchase / Contract Request Form

Department	Revenue Commission	Department Contact	Amanda Baker
Contact Email	amanda.baker@metrorevenue.org	Contact Phone	502-694-4498

Professional Services are services that require specialized skills, knowledge, and expertise, often provided by individuals or firms with professional qualifications.

Sole Source is when goods or services being procured are unique, specialized, or proprietary in nature, and there are no comparable alternatives available in the market.

Request Date 4/3/25 Contract Type: Professional Service ☐ Sole Source (Goods/Services) ☒

Requested Contract Term: Start 7/1/25 (7/9/25 AS) End 6/30/30 One-time purchase ☐

Title of goods or service to be acquired: Tax Software System Centralized Tech, Hosting Services, Data Services, and Monitoring Services

CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Be specific about the work to be performed or product to be purchased including but not limited to scope of work; description of service and work product created.

This contract is for renewal of Fast Maintenance and Support for LMRC's tax system (GenTax Integrated Tax Processing Software). The vendor will provide ongoing dedicated resources to take responsibility for most aspects of maintaining the tax system hardware, including hardware maintenance, batch process monitoring, performance monitoring, database management, system security, and compliance with applicable laws. The tax system is currently supported by this solution and the support is required for the system and operations to continue. This supplier contract will merge existing contracts [(SC00001776 - Support & Maintenance Expiring 6/30/25), (SC00001883 - Hosting (Expiring 6/30/25)) into one global vendor contract merging all functions under one contract.

SUPPLIER INFORMATION

Supplier Legal Name	Fast Enterprises LLC				
DBA	FAST LP				
Point of Contact	Lucas Bremseth - James Harrison (AS)	Email	jgh@fastenterprises.com (AS)		
Street	7229 S. Alton Way				
Suite/Floor/Apt		Phone	507-829-0797 208-390-6598 (AS)		
City	Centennial	State	CO	Zip Code	80112
Federal Tax ID#			SSN# (If sole proprietor)		
Louisville Metro Revenue Commission Account #					
Louisville Human Relations Commission Certified Business	<input type="checkbox"/> Minority	<input type="checkbox"/> Disabled			
	<input type="checkbox"/> Woman	<input type="checkbox"/> LGBT			

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$2,209,060	(Including reimbursement expenses, if applicable)			
Spend Category:	Computer Software License Owned				
Fund:	1101	Cost Center:	215 Revenue Commission Administration		
Program:	N/A	Project:	N/A		
Grant:	N/A	Other Worktags:			
Payment Rate		per hour		per day	\$552,265
		per month		per service	Other - describe below
					Per Quarter
Payment Frequency		Monthly		Upon Completion / Delivery	
	X	Quarterly		Other	



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JUSTIFICATION FOR NON-COMPETITIVE PURCHASE / CONTRACT (Attach additional documentation if necessary)

Technical Justification - Explain why the requested goods or services can only be provided by the selected supplier. Include any technical specifications, unique features, or specialized expertise that make the supplier the only viable option.

Fast Enterprises, LLC provides licensing and support services for the GenTax Integrated Tax Processing Software utilized by the Louisville Metro Revenue Commission (LMRC). The agreement for implementation and support of this proprietary solution was fully executed on 5/12/2017. The existing contract was initiated via competitive sealed bid and awarded under the Metro Government competitive procurement process. The hosting service (FHS) is from the same vendor and is the only hosted service option offered by FAST Enterprises. The vendor's expertise with their own product provides unique benefits and service offerings that are not available from any other vendor. Their hosting solution is tailored specifically to the vendor's proprietary COTS solution and the level of migration support they offer is not available from other vendors. Based on the proprietary nature of the software utilized and the sensitivity of LMRC data, competitive bidding for hosting services is not feasible. The purpose of the requested contract is to exercise the renewal of services as outlined in the existing contracts (#SC000001883 & #SC000001884).

Operational Necessity - Describe how the requested goods or services are critical to the operation. Explain any potential disruptions or negative impacts that could arise from using an alternative supplier.

Data storage, hosting & monitoring services, centralized tech support, is necessary for MINTS continued operations. Without data storage and support operations would cease completely.

Market Research - Provide the results of the market research conducted to determine if alternative suppliers are available. Include a summary of the research process, the suppliers considered, and the reasons why these alternatives were deemed unsuitable.

N/A

Cost Considerations - Where it is reasonable to do so, departments should make all efforts to negotiate and validate that pricing meets market expectations and is advantageous to Metro. Describe how the cost of services offered were determined to be reasonable. Detail any cost savings, if applicable, and how these savings compare to potential alternative suppliers.

At the point of transition it was determined that hosting as a service was economically advantageous over self storage options, due to cost of acquisition and maintenance of necessary hardware.

Previous Relationship - Note any known pre-existing relationship or business history with the supplier.

The tax system this service supports was competitively bid and awarded to the vendor in 2017 (in effect through 2025). Based on the competitive award, this service can only be offered by the current vendor or maintained internally. As previously noted, this solution was deemed most advantageous to Louisville Metro Government prior to the initial transition.

AUTHORIZATIONS: I confirm that the information contained herein is accurate and complete to the best of my knowledge.

Signed by:

Amanda Baker, Director

Department Director Signature

Amanda Baker, Director

5/20/2025

Printed Name

Date

Based upon the review of information contained herein, competition is not feasible and the request for purchase / contract is approved.

DocuSigned by:

Joel Neaveill

Procurement Director Signature

Joel Neaveill

5/20/2025

Printed Name

Date

Comments:

DS
Sk

5/20/2025