



1800 Portland Ave Louisville, KY, 40203 /[www.promisehousing.org](http://www.promisehousing.org)

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**Subject:** Renovation Plans to Convert Single-Family Home to Multi-Family Residence

Dear Office of Planning,

On behalf of the organization, Promise Housing Plus, I am writing to inform you of our plans to renovate our property located at **2004 Bank St. Louisville, KY, 40203**. The plan is to remodel the residence from a single-family home into a multi-family residence. We are excited about the potential of this project and want to ensure transparency and address any concerns you might have.

#### Overview of the Project

The goal of this renovation is to convert the existing single-family dwelling into a multi-family residence with two separate units. The changes are designed to increase the property's functionality while maintaining the neighborhood's character and aesthetics. The proposed renovation will comply with local zoning laws, building codes, and any other regulatory requirements.

#### Details of the Renovation Plans

##### **Structural Modifications:**

- The home's current layout will be reconfigured to create separate living spaces for each unit, complete with individual entrances.
- No changes will be made to the existing footprint of the property, ensuring that the overall size and structure remain consistent with the surrounding homes.
- Additional walls and insulation will be added to enhance soundproofing between units, ensuring privacy for all residents.

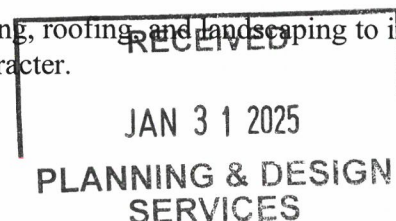
##### **Utility Upgrades:**

- Each unit will have independent electrical, plumbing, and HVAC systems to ensure proper functionality and efficiency.
- New energy-efficient windows and doors will be installed to improve energy usage and sustainability.

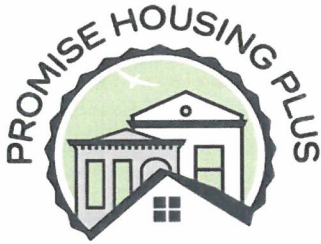
##### **Exterior Improvements:**

- The property's exterior appearance will be refreshed with new siding, roofing, and landscaping to improve curb appeal while remaining in harmony with the neighborhood's character.

##### **Safety and Compliance:**



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- All renovations will adhere to safety standards, including installing fire-rated walls, smoke detectors, and emergency exits as required by local building codes.
- An inspection will be scheduled with the appropriate authorities to ensure compliance before occupancy.

### **Benefits of the Renovation**

- Converting this property into a multi-family residence will bring several benefits to the community, including:
- Providing additional housing options for families and individuals in the area.
- Enhancing the property's value, which could have a positive impact on surrounding home values.
- Contributing to the neighborhood's vibrancy and diversity by accommodating a wider range of residents.

### **Communication and Timeline**

Upon receiving approval to rezone, we plan to begin the renovation process. Throughout the process, we are committed to minimizing disruptions to the neighborhood and ensuring that all work is conducted during appropriate hours.

If you have any questions, concerns, or suggestions regarding this project, please feel free to contact me at 502-606-0097 or via email at [jasmine.newton@promisehousing.org](mailto:jasmine.newton@promisehousing.org).

Thank you for your time and consideration. We look forward to your support with this project.

Sincerely,

Jasmine Newton  
Executive Director  
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