

# Louisville Metro Council City Agency Request

■ Neighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

Paving Fund (PAV)

**Primary Sponsor:** Donna L. Purvis

**Amount:** 15,000.00

**Date:** 07/17/2024

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

To provide funding to the Metro Housing Resource Center (MHRC) which will be utilized to provide emergency home repairs to senior and disabled constituents in District 5 which may include repair/replacement of electrical, furnace, water heater, plumbing, handicap accessibility and possible air conditioning repair. *Tree maintenance is also included in emergency home repairs. LWW*

**City Agency:** Office of Housing and Community Development

**Contact Person:** Marilyn S. Harris

**Agency Phone:** 502-574-3737

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

5



District #

*Donna L. Purvis*  
Council Member Signature

\$15,000.00

Amount

07/17/2024

Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: O-164-24 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

AG

<b>Department/Project:</b> Office of Housing and Community Development/Metro Housing Resource Ctr. Emergency Repairs
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### **Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### **Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Office of Housing and Community Development

**Program/Project Name:** Metro Housing Resource Center/Emergency Home Repair Program

**Yes/No/NA**

**Request Form:** Is the Request Signed by all Council Member(s) Appropriating Funding?

Yes



**Request Form:** If matching funds are to be used, are they disclosed with account numbers in the request form description?

NA



**Request Form:** If matching funds are to be used, does the amount of the request exclude the matching fund amount?

NA



**Request Form:** If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

NA



**Funding Source:** If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

NA



**Funding Source:** If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

NA



**Ordinance Required:** Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.

Yes



**Ordinance Required:** Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

No



**Supporting Documentation:** Does the attachment include a valid estimate and description of cost?

Yes



**Submitted by:** Carmen W. Washington

**Date:** 07/17/2024

## Washington, Carmen

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**From:** Harris, Marilyn  
**Sent:** Thursday, July 11, 2024 2:26 PM  
**To:** Purvis, Donna  
**Cc:** Meador, Kathryn; Washington, Carmen; Harward, Sonya  
**Subject:** RE: MHRC

Yes we can do that.

**Marilyn S. Harris**  
Director, Department of Housing and Community Development  
Louisville Metro Government  
444 S. Fifth St. #500, Louisville, KY 40202  
  
**Office: 502-574-3737**  
**Email: [Marilyn.Harris@louisvilleky.gov](mailto:Marilyn.Harris@louisvilleky.gov)**

*Please note that I am retiring effective July 31, 2024. If you need to reach me after that date, please feel free to reach out on my cell phone at 502-930-6791 or at [Marilynstoberharris@gmail.com](mailto:Marilynstoberharris@gmail.com).*

*On August 1, 2024 Laura Grabowski will step in as the permanent Director of the Office of Housing and Community Development. She can be reached at [Laura.Grabowski@louisvilleky.gov](mailto:Laura.Grabowski@louisvilleky.gov).*



**NTN! No Thanks Necessary! Please help reduce e-mail overload! No need to respond with a thanks!**

**From:** Purvis, Donna <[Donna.Purvis@louisvilleky.gov](mailto:Donna.Purvis@louisvilleky.gov)>  
**Sent:** Thursday, July 11, 2024 1:34 PM  
**To:** Harris, Marilyn <[Marilyn.Harris@louisvilleky.gov](mailto:Marilyn.Harris@louisvilleky.gov)>  
**Cc:** Meador, Kathryn <[Kathryn.Meador@louisvilleky.gov](mailto:Kathryn.Meador@louisvilleky.gov)>; Washington, Carmen <[Carmen.Washington@louisvilleky.gov](mailto:Carmen.Washington@louisvilleky.gov)>; Harward, Sonya <[Sonya.Harward@louisvilleky.gov](mailto:Sonya.Harward@louisvilleky.gov)>  
**Subject:** MHRC

Marilyn,

Can you accept and distribute funds to MHRC for housing services such as furnaces, hot water heaters, tree services, and outdoor security lighting for low-income owner occupant constituents in District 5? Please let me know. I am looking to give \$15,000.

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Thanks,

Councilwoman Purvis



# Metro Housing Resource Center, Inc

To all homeowners seeking assistance through the Council Member Sponsored - Emergency Repair, Exterior Paint and Security Light Programs. NOTE: None of the Contractors performing work under this program are employed by The Metro Housing Resource Center, Inc. (MHRC). Contractors are paid from funds the Council Member over your District has giving MHRC to pay those who meets Metro Government guidelines and are qualified to be paid with Metro dollars. MHRC only certifies the homeowners and validates the repairs, then report it to Metro Government each quarter. (Please read, but do not sign if you do not understand)

## YOUR APPLICATION

With your signature, you are acknowledging that you have provided all of the requested information and the information is correct and true. You acknowledge, that your repair/s will not be based on when your application was filled out, but all repairs are based on the severity of the repair/s needed and the availability of funds. Due to the fact the programs are funded by the Council Member, you must live in that Council Member's District so you need to know your District and Council Member.

## EMERGENCY REPAIR PROGRAM

This program is not a remodeling, rehab, cosmetic or maintenance program. It addresses only what would be considerate a life threaten or severe health hazard emergency and some code violations. The inspector from Metro Housing Resource Center, Inc (MHRC) will come to your property for an inspection to see if the repair/s or replacement qualifies under the program. The Contractor assigned will only repair/replace what the inspector has in his write-up. (Anything outside the scope of the instructed repairs/replacement will be between you and the Contractor not MHRC). MHRC has set the ceiling of \$3,500 to assist you toward the repairs/replacement; (in some cases more depending on the situation), anything over the amount slated for your repair/s becomes your responsibility. This does not mean that once you qualify for the program \$3,500/+ is set aside for you, it means that we can assist you up to that amount for what need to be done based on the inspection. A year after the repair/s or replacement are completed you can reapply again.

## EXTERIOR PAINT PROGRAM

This program will supply all the materials you will need up to \$500, labor and equipment is your responsibility. Paint will be matched as close as possible to the existing color, (requested color change will not be approved). You have three months from the time you receive your paint to have the paint applied. If you cannot meet your deadline, you must call our office to let us know.

## SECURITY LIGHT PROGRAM

This is a dusk to dawn light that is controlled by a sensor located on top of the light not a wall switch. 90 days after installation the maintenance for the light becomes your responsibility.

I have read and understand the above, my information is correct and true and I have not been coerced to sign this document.

\_\_\_\_\_  
Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
MHRC

\_\_\_\_\_  
Date

## Council Member by District

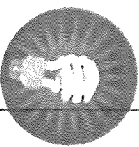
\*Tammy Hawkins—District One  
Barbara Shanklin—District Two  
Donna Purvis—District Five  
Phillip Baker—District Six  
\* Inactive

The Metro Council Member Sponsored Programs have as a primary focus the health and safety conditions of homes owned and occupied by families living in a specified council district.

The Metro Housing Resource Center administers the following council member sponsored *Grant Programs*.

- Emergency Repair (up to \$3,500 /+)

- Security Light (\$475)



- Exterior Paint (up to \$500)



## Program Description

**Emergency Repair—\$3,500 for some cases \$4,500**

Repair/replacement: of Electrical, Furnace, Water Heater, Plumbing, addresses handicapped accessibility when no other option is available. Air conditioning may be repaired. A new central unit may be installed only if medically necessary by Physician Referral. This program runs year round (when funds are available) and generally makes one repair/replacement per household per year; including qualifying code enforcement violations. (Call for more details)

**Security Light —\$475**

Designed to provide better visibility to homeowner-occupants. The objective of the (SL) program is to provide more lighting in areas known for high crime or other suspicious activity, in order to help minimize such events. This is a one-time grant.

**Exterior Paint —Up to \$500**

The objective of the PP is to promote a sense of neighborhood identity, responsibility, pride, and property maintenance. The goal is to improve the exterior facade and/or remedy qualifying code enforcement violations. This program runs from April 1<sup>st</sup> to October 1<sup>st</sup>. *Applications are taken from March 1<sup>st</sup> to September 30<sup>th</sup>*, not less than every three years.

*\*All Programs Depend on Available Funding\**

## Guidelines to Qualify:

- Currently own and living in the home for at least 2 years. (Home must be livable and occupied)
  - At or below 80% area median income
- To be Certified the Homeowner must Provide:**

- Proof of income for everybody living in the house (Social Security, Pension, Food Stamps, etc.)
- A copy of your recorded Deed
- Picture Identification
- Still working: 2 most recent pay stubs and a copy of your latest Tax Return
- Complete application and answer disclosure questions regarding primary residence, status of mortgage, homeowners insurance, other property you own, and plans to sell

## APPLICATIONS ARE TAKEN

Monday - Thursday  
10:30 a.m. to 1:00 p.m.  
Or  
By Special Appointment

**Washington, Carmen**

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**From:** Bert <bbtwayne3@aol.com>  
**Sent:** Monday, July 22, 2024 11:34 AM  
**To:** Washington, Carmen  
**Subject:** Trees and the Emergency Repair

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**CAUTION:** This email came from outside of Louisville Metro. Do not click links, open attachments, or give away private information unless you recognize the sender's email address and know the content is safe.

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Mrs. Washington, your question pertaining to trees does need to be clarified. The Emergency Repair Program has always addressed dangerous trees because of the danger of life and property damage. The designated Tree Program only come into effect when an Ordinance is past specifying a certain amount is for trees only. I hope this will help you..... Bert @ MHRC